



Employment Opportunity The San Diego River Park Foundation Field Associate

The San Diego River Park Foundation (SDRPF) was founded in 2001 to create a better future for the San Diego River and San Diego. Additional information about the organization is available at www.sandiegoriver.org. We are seeking an energetic, self-motivated, reliable individual to fill the position of Field Associate. This person will work to engage community volunteers in service projects to increase appreciation and understanding of the San Diego River.

Responsibilities:

Field Work and Volunteer Engagement

The San Diego River Park Foundation believes that service is an excellent pathway to long-term stewardship and increased engagement with the San Diego River and its future. This person will play a role in coordinating and hosting events for the public, including mainly river surveys, as well as clean-ups, and restoration projects. Duties will include:

- Planning and coordinating at least twice weekly riverbed surveys to update online data portal (www.immappler.com/sandiegorivertrash) with current trash data
- Maintain records and update trash data in the field using Mapper K2, a smartphone app.
- Preparing at least monthly data analysis and report using ArcGIS
- Support clean-up team by coordinating and supervising volunteers in group sizes ranging from 12-30 regular, trained volunteers to larger groups of 50+ first-time volunteers
- Work with staff to sustain and grow volunteer engagement with the San Diego River Park Foundation through these surveys and clean-up events
- Train and supervise unpaid intern(s) to assist with volunteer events
- On occasion, this staff person will also plan, coordinate and host service events for private business groups
- Other duties as assigned

Reporting: This position reports to the Clean River Manager, but will work as a member of a team.

Hours: Part-time position (20-24 hours/week)

Compensation: \$14 per hour plus paid sick leave

The ideal candidate will:

- Be committed to the environmental mission of organization
- Have documented volunteer coordination, community outreach, partner management and/or community organizing
- Be an outgoing people-person with demonstrated experience motivating and managing volunteers
- Must be able to and interested in working outdoors and getting dirty
- Must be comfortable with using smart phone/tablet technology to collect data
- Have strong public speaking skills
- Be able to work in a dynamic, small office and with student-interns as well as volunteers of all types
- Be flexible, adaptable, and organized
- Have strong multi-tasking and prioritization skills and experience
- Have strong navigational skills for orienting self and team in the riverbed
- Have basic to intermediate knowledge of Excel, Word, PowerPoint, and ArcGIS
- Must be able to lift 25 pounds
- Must have a current driver's license and good driving record, and be able to drive a light duty company truck.
- Have a college degree or the equivalent in experience

Other Qualifications and Requirements:

- Volunteer event planning/event leadership experience preferred
- Volunteer leadership and management training and experience is highly desirable
- Social media experience is desirable (Facebook, Twitter)
- Current Hepatitis A and tetanus vaccinations preferred
- Some Saturday and evening work will be required

This job description is intended as a guide to the general job responsibilities and is not inclusive of every duty the employee may be expected to perform.

The San Diego River Park Foundation is an Equal Opportunity Employer.

Deadline: Open until filled, we will begin first round of application review on Nov. 13.

Start Date: Immediately

To apply: Send a resume and cover letter to sarah@sandiegoriver.org. No phone calls, please.